

Educational Enrichment Award Application

Types of awards: (Your project <u>budget</u> will determine the type of award. Circle the appropriate number below.)

- 1. **Expedited Awards** (Budgets of \$1 to \$500): Decisions are usually made at the Board meeting following receipt of the application. Applicant must complete all parts of the application.
- 2. **Board Review Awards** (Budgets of \$501-\$1,500): These applications take more time to review. Applicant must complete all parts of the application with a detailed narrative, emphasis on numbers 3, 4 and 5.
- 3. <u>Special Educational Projects</u> (*Budgets over \$1,500*): Applications must include all of the items (1-7) listed below and may require that you meet with the FOSD Board members to discuss a more detailed process and to find an appropriate funding source. Funds for these awards may not be available earlier than 6 months to a year after the request is submitted.

Application of 2-3 pages to include: (RED numbers are possible point values from FOSD scoring)

- 1. Narrative (20): A brief summary/narrative stating the name of your project, describing what it entails, and indicating how it matches the purpose of FOSD and at least one FOSD initiative.
- Project Purpose, Goals and Objectives (15): Explain how your project fits with the goals and objectives of OSD School Improvement Plan. Tell how research and/or best practices support your proposed project.
- 3. **Project Benefits (15)**: Identify how your project meets a need at OSD. Provide the number of OSD students your project will benefit, and tell how these students will benefit.
- 4. **Evaluation (15)**: Describe how you will measure, and report to Friends of OSD, the educational benefits/improvements/enhancements of this award.
- 5. **Proposed Budget (15):** Provide an itemized budget and list any other efforts you have made to obtain funding and the amounts from other sources.
- 6. <u>Timeline (10)</u>: Include beginning and ending dates and when major activities will occur. Indicate when FOSD funds are needed and amount(s).
- 7. Reporting and Accountability (10): Describes who would be responsible for reporting, and who would be accountable to FOSD for overall award.

Sign	below a	ind obtain	your direct	supervisor's	s and OSD	Director's	signatures
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Signature of OSD employee applicant	Date	Email/Phone
My signature below indicates my awareness of the Award A to attach comments expressing my support, concern or opporthis project other than that mentioned in the application, and funding responsibilities.	osition. I also believe th	nat there is no source of income for
Signature of OSD employee's supervisor	/	Email/Phone
Signature of OSD Director	/	Email/Phone
Mail this signature sheet		Send an electronic copy

Mail this signature sheet and the complete original application to:

Send an electronic copy (scanned version preferred) to

couch @hotmail.com

Friends of OSD PO Box 15053 Salem, OR 97309